



ALAMO
COLLEGES
DISTRICT

Northeast Lakeview College

OFFICIAL TRANSCRIPT REQUESTS

HIGH SCHOOL PROGRAMS (HSP) PARTICIPANTS

Dual Credit registration and transcript holds apply for all HSP participants.

Pre-HS Graduation: Contact your HSP Coordinator regarding transcript hold.

Post-HS Graduation: High School Counselor will submit your official final high school transcript with noted graduation date for processing (post graduation). Transcript hold will be permanently cleared for seamless transcript request.



Login to ACES

Click on the "Student" tab > Web Services > Student Records > Order Official Transcript > Click "Begin Order" and complete required fields



Send to a College/University

Pre-HS Graduation Transcript Requests: Official transcript requests must be sent to a College/University once hold is waived by HSP Coordinator. Personal transcript requests will be cancelled by Credentials Solutions.

- First transcript request is free.
- PDF requests are available.
- Transcripts are **NOT** printed on college campus.
- If student attended more than one Alamo College, single request-and-transcript will include all academic credit for Alamo Colleges District.

Please contact Credentials Solutions at (847) 716-3005 for questions regarding process of if you encounter difficulty entering your order.

Records & Transcripts
[NLC Webpage Link](#)

Credentials Solutions
(847) 716-3005

High School Programs
nlc-hsprograms@alamo.edu
(210) 486-5799